

1. **RECOGNITION OF MINUTES:** To recognize the minutes from the August 22, 2016 and September 8, 2016 Potter County Commissioners' Court meeting.

The minutes from the August 22, 2016 and September 8, 2016 Commissioners' Court meetings were so recognized.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of August 17, 2016 through September 7, 2016. [Hood]

Judge Tanner referenced Vouchers checks Nos. 170375-170741 and wire #769-782 in the total amount of \$3,171,044.04.

MOTION was made by Commissioner Church: I move we approve the Vouchers as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The Insurance Fund Report was so recognized.

See Documentation

4. **ELECTIONS:** To consider an offer from Gray County to purchase surplus Jacket Envelopes from the Elections Office. [Huntley]

Melynn Huntley, Elections Administrator, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we accept Gray County's offer to purchase Jacket Envelopes for \$200.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

5. **PUBLIC HEARING – PROPOSED TAX RATE-FISCAL YEAR 2016-2017.**

- a. To conduct a public hearing on the proposed tax rate of \$0.66402 per \$100 valuation for the fiscal year beginning October 1, 2016.
- b. To announce September 26, 2016 at 9:00 a.m. as the date and time for the final vote on the adoption of the tax rate.

a. Judge Tanner called for public comment on the proposed tax rate. No public came forward for comment.

b. Judge Tanner announced September 26, 2016, 9:00 a.m., as the date and time for the final vote on the adoption of the tax rate.

-
6. **REQUEST FOR USE OF COURTHOUSE LAWN:** To consider and act upon a request for use of the Potter County Courthouse lawn for a community prayer gathering for local, state and federal government leaders (Tanner, Chavez)

This item was passed – no action was taken.

-
7. **TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES-TITLE IV-E-NON-FINANCIAL CONTRACT:** To consider and act upon the approval of the contract between Potter County and Child Welfare and to authorize Judge Tanner to sign the contract. [Hood]

MOTION was made by Commissioner Kelly: I move the approval of the contract between Potter County and Child Welfare and authorize Judge Tanner to sign the contract.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

-
8. **POTTER COUNTY EXTENSION OFFICE:** To hear an update regarding activity hosted by the Potter County Extension Office. [Murguia]

Tina Hicks, Potter County Extension Agent, gave an Extension activities update.

9. **ROAD AND BRIDGE:** To consider and act upon a proposal for improvements to Riker Lane. [Stowe, Church, Fowler]
-

Judge Tanner called for public comment. Alice Stowe, Riker Lane Resident, came forward with comment.

MOTION was made by Commissioner Church: I move that we proceed with the improvements that have been suggested for Riker Lane.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

10. **REQUEST TO VACATE PUBLIC ROAD:** To consider and act upon a request to vacate a platted alleyway at 104 Wren Street. [Hubbart, Kelly, Fowler]
-

MOTION was made by Commissioner Church: I move that we officially vacate a platted alleyway at 104 Wren Street.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

11. **SALE OF COUNTY PROPERTY:** To consider and respond to an inquiry regarding availability for purchase of county-owned property at 2404 S.W. 6th Avenue. [Tanner, Fowler]
-

Chelsea Colarelli, Realtor with Keller Williams, and Val Patton, Broker with Keller Williams, spoke before Commissioners' Court.

This item was passed – no action was taken.

12. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
-

Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County projects.

No action was taken.

13. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items.
- A. Records Management:**
 - i. The resignation of Dusty Peek as Microfilm Clerk effective August 19, 2016. [Hanna]
See Documentation
 - B. Collections:**
 - i. The full time position of Frances Magley effective August 24, 2016 for 13 weeks to November 13, 2016. [Prado]
See Documentation
 - C. Road and Bridge:**
 - i. The retirement of Donnie Ray Sutton as Equipment Repair Supervisor effective August 31, 2016.
See Documentation
 - ii. The resignation of Leslie Pringle as Summer Mower effective September 1, 2016. [Ysaguirre]
See Documentation
 - D. Elections:**
 - i. The new hire of Juan Pacheco as Temporary PTE Deputy Clerk for extra help with upcoming election and serve our Spanish speaking voters. Juan will work from 9/12/2016 – 11/8/2016. See Documentation
 - ii. To change employment of Cassy Bledsoe as Deputy Clerk from PTE to FTE from 9/12/2016 – 11/10/2016 for election. [Huntley]
See Documentation

MOTION was made by Commissioner Church: I move we approve the employment items as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

14. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 543 (92 female; 0 Childress) was given by Judge Tanner.

15. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

No insurance items were presented.

16. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

17. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

No agenda items were given.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, September 26, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 12th day of September, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy